You can use the SAP Concur mobile application to make travel reservations. In this example, you will see how to book a flight.

1. To book travel segments, on the SAP Concur home page, press the **Travel** icon.
2. Next, press the **plus (+)** icon.
3. To start searching for a flight, press **Flight**.
You can book one way or round trip reservations. In this example, we’ll select a round trip flight.

4. Enter your **Departure** and **Arrival** cities.
5. Enter your **Departure** and **Return** dates and times.
6. Scroll down to verify or change the **Class of Service** and **Refundable Only Fares** options, and then press **Search**.
The flight search results appear. You can scroll down, to see other flight options or press **See All**.
7. Select the best flight option for your trip from the results.
8. Press Reserve.
9. Press OK to confirm that you want to reserve this flight.
10. After completing the reservation, to add a hotel or rental car, select the trip from the home page and press the plus (+) icon.

See the Booking a Hotel and Booking a Rental Car tip sheets for more information.